



BLACKSTONE SOCIETY (INCORPORATED)

CONSTITUTION

September 2006

1. NAME OF SOCIETY

The name of the Society shall be the Blackstone Society (Incorporated).

2. OBJECTS

2.1 The Objects of the Society shall be to:

- 2.1.1 encourage and facilitate intellectual, social and sporting exchange between Members;
- 2.1.2 become and remain an affiliated member of the Australian Law Students' Association;
- 2.1.3 determine and represent the interests and views of students in the Faculty of Law at the University of Western Australia to the Faculty, the Guild of Undergraduates and its Councils and Committees, the Australian Law Students' Association, other Law Students' Societies and the legal profession in Western Australia;
- 2.1.4 encourage and facilitate co-operation between the Society and other Societies with similar or related interests; and
- 2.1.5 do all such things as appear necessary for the benefit or advancement of Members.

2.2 None of these Objects shall be predominant.

2.3 Subject to Article 10.4, the property and income of the Society shall be applied solely towards the promotion of these Objects.

2.4 No part of the property or income of the Society may be paid or otherwise distributed, directly or indirectly, to members, except in good faith in the promotion of these Objects.

3. MEMBERSHIP

3.1 The Members of the Society shall consist of Ordinary Members, Associate Members and Honorary Life Members as follows:

3.1.1 Ordinary Members

Ordinary Members shall consist of Financial Ordinary Members and Non-Financial Ordinary Members:

- (a) Financial Ordinary Members shall consist of those students enrolled in an undergraduate course in the Faculty of Law at the University of Western Australia who have completed the registration requirements and paid the annual membership fee prescribed by the Committee.
- (b) Non-Financial Ordinary Members shall consist of those students enrolled in an undergraduate course in the Faculty of Law at the

University of Western Australia who, not being Financial Ordinary Members, have completed the registration requirements prescribed by the Committee.

3.1.2 Associate Members

Associate Members shall consist of those Articled Clerks within the legal profession in Western Australia who have completed the registration requirements and paid the annual membership fee prescribed by the Committee.

3.1.3 Honorary Life Members

Honorary Life Members shall consist of those past or present Members or past or present members of the Faculty of Law at the University of Western Australia on whom the Society in General Meeting has conferred Honorary Life Membership by a three-quarters majority of those present and voting.

3.2 The Committee shall prescribe the annual membership fees for Financial Ordinary Members and Associate Members.

3.3 Membership may be terminated when a Member:

3.3.1 submits to the Secretary notice in writing terminating membership; or

3.3.2 ceases to fulfil the qualifications for membership prescribed in Article 3.1.

4. PATRON

The Society in General Meeting may elect a Patron and so many as four Vice-Patrons who, if they indicate their willingness so to act, shall continue to hold office until the Society in General Meeting or the Patron or Vice-Patron decides otherwise.

5. GENERAL MEETINGS

5.1 The Committee may at any time convene a Special General Meeting.

5.2 The Committee shall convene an Annual General Meeting in the Second Semester of the University calendar.

5.3 The Committee shall, within ten days of receiving a written request from at least twenty Ordinary Members, convene a Special General Meeting. The Ordinary Members making a request under this Article shall:

(a) specify in the request the purpose for which the Special General Meeting is required; and

(b) sign the request.

5.4 If the Committee fails to convene a Special General Meeting within the ten days referred to in Article 5.3, the Ordinary Members who made the request may convene a Special General Meeting.

- 5.5 The Secretary shall post written notice of any General Meeting on the Blackstone Society Common Room Noticeboard, at least five days before the date of that Meeting, specifying:
- (a) when and where the General Meeting is to be held;
 - (b) particulars of the business to be transacted at the General Meeting and of the order in which that business is to be transacted; and
 - (c) the intention to propose any resolution to amend this Constitution and the particulars of any such proposed resolution.

6. QUORUM AND PROCEDURE AT GENERAL MEETINGS

- 6.1 Fifty Ordinary Members present in person shall constitute a quorum at a General Meeting.
- 6.2 A resolution, other than a resolution to amend this Constitution, passed at a General Meeting shall not be invalid due to the lack of a quorum, provided that:
- (a) notice has been given in accordance with Article 5.5; and
 - (b) no objection is made at the General Meeting.
- 6.3 Only Ordinary Members shall vote at a General Meeting.
- 6.4 A resolution, other than a resolution to amend this Constitution, shall be passed by the affirmative vote of a majority of the Ordinary Members present and voting.
- 6.5 Subject to Article 6.6, votes shall be determined by a show of hands.
- 6.6 If requested by at least three Ordinary Members, a poll shall be conducted by the officer presiding at a General Meeting.
- 6.7 The President shall preside at all General Meetings, or in his absence, the next most senior Elected Office-Bearer in the order listed in Article 12.1.
- 6.8 Any business specified in a written request in accordance with Article 5.3(a) shall have priority over all other business at a Special General Meeting called pursuant to Article 5.3 or Article 5.4.
- 6.9 Subject to this Constitution, General Meetings shall be conducted in accordance with such procedure as the Committee may provide.

7. COMMITTEE

- 7.1 The Committee shall consist of the Elected and Appointed Office-Bearers.
- 7.2 The Committee shall be responsible for giving effect to the Objects of the Society and for the efficient administration, organisation and conduct of the activities and affairs of the Society, including:
- (a) organising the Society's educational and academic activities;
 - (b) organising the Society's social activities;

- (c) organising the Society's careers related activities;
- (d) organising the Society's competitions;
- (e) organising the Society's publications;
- (f) organising the Society's sporting activities, and in particular law students' participation in the Goyder and Strickland Cup competitions;
- (g) reviewing the units offered by the Faculty of Law at the University of Western Australia, and in particular:
 - (i) considering and acting upon submissions and concerns of law students with respect to course content, teaching methods, teaching staff and assessment;
 - (ii) considering the units which ought to be offered;
 - (iii) surveying the views of Ordinary Members with respect to units in which they are enrolled; and
 - (iv) acquiring and considering literature concerning the teaching of law;
- (h) making such delegations and appointments as it considers necessary or convenient; and
- (i) all matters incidental to, and all things necessary to organise, the matters set out in this Article.

8. COMMITTEE MEETINGS

- 8.1 The President may at any time convene a Committee Meeting.
- 8.2 The President shall convene a Committee Meeting at least twice in each Semester of the University calendar.
- 8.3 The President shall, within seven days of receiving a written request signed by at least three members of the Committee, convene a Special Committee Meeting. The members of the Committee making a request under this Article shall:
 - (a) specify in the request the purpose for which the Special Committee Meeting is required; and
 - (b) sign the request.
- 8.4 If the President fails to convene a Special Committee Meeting within the seven days referred to in Article 8.3, the members of the Committee who made the request may convene a Special Committee Meeting.
- 8.5 The Secretary shall post written notice of any Committee Meeting on the Blackstone Society Common Room Noticeboard, at least twenty-four hours before the date of that Meeting, specifying:
 - (a) when and where the Committee Meeting is to be held; and
 - (b) particulars of the business to be transacted at the Committee Meeting and of the order in which that business is to be transacted.

9. QUORUM AND PROCEDURE AT COMMITTEE MEETINGS

- 9.1 Ten members of the Committee present in person, of whom at least three are members of the Executive, shall constitute a quorum at a Committee Meeting.
- 9.2 Only members of the Committee shall vote at a Committee Meeting.
- 9.3 Unless the Committee decides otherwise, Committee Meetings shall be open to all Ordinary Members.
- 9.4 A resolution shall be passed by the affirmative vote of a majority of the members of the Committee present and voting, decided on a show of hands, provided that if there is no majority, the officer presiding at the Committee Meeting shall have a casting vote.
- 9.5 The President shall preside at all Committee Meetings, or in his absence, the next most senior Elected Office-Bearer in the order listed in Article 12.1.
- 9.6 Any business specified in a written request in accordance with Article 8.3(a) shall have priority over all other business at a Special General Meeting called pursuant to Article 8.3 or 8.4.
- 9.7 Subject to this Constitution, Committee Meetings shall be conducted in accordance with such procedure as the Committee may provide.

10. EXECUTIVE

- 10.1 The Executive shall consist of the President, the Vice-President (Education), the Vice-President (Social), the Vice President (Careers), the Secretary and the Treasurer.
- 10.2 In addition to the specific duties imposed in this Constitution, the Executive shall be responsible for giving effect to the Objects of the Society and for the efficient organisation, administration and conduct of the activities and affairs of the Society.
- 10.3 Subject to this Constitution and to the resolutions of the Society in General Meeting, the Executive may do all things necessary or convenient for carrying out the Objects of the Society, and in particular, may:
 - (a) acquire, hold, deal with, and dispose of any real or personal property;
 - (b) open and operate bank accounts;
 - (c) invest the Society's money;
 - (d) borrow money on behalf of, or in the name of, the Society, to no greater amount than two dollars for each Financial Ordinary Member existing at that time;
 - (e) co-ordinate and seek out sponsorship for the Society; and
 - (f) enter into any contract the Executive considers necessary or desirable.

- 10.4 Subject to Article 10.5, the Executive may act as trustee and accept and hold real and personal property upon trust:
- (a) in giving effect to the Objects of the Society and for the efficient administration, organisation and conduct of the activities and affairs of the Society; or
 - (b) for a charitable organisation, but only:
 - (i) in connection with the activities and affairs of the Society; and
 - (ii) where a prior resolution of the Society in General Meeting authorises the Executive to act as trustee and to accept and hold real or personal property specified in the resolution upon trust for a charitable organisation also specified in the resolution.
- 10.5 The Executive may not do any act or thing as a trustee that, if done otherwise than as a trustee, would contravene this Constitution.

11. EXECUTIVE MEETINGS, QUORUM AND PROCEDURE

- 11.1 The President may at any time convene an Executive Meeting.
- 11.2 The President shall convene an Executive Meeting at least twice in each Semester of the University calendar.
- 11.3 Four members of the Executive present in person shall constitute a quorum at an Executive Meeting.
- 11.4 A resolution shall be passed by the affirmative vote of a majority of the members of the Executive present and voting, decided on a show of hands.
- 11.5 Subject to this Constitution, Executive Meetings shall be conducted in accordance with such procedure as the President may provide.

12. ELECTED OFFICE-BEARERS

- 12.1 The Elected Office-Bearers shall consist of:
- (a) the President;
 - (b) the Vice-President (Education);
 - (c) the Vice-President (Social);
 - (d) the Vice-President (Careers);
 - (e) the Secretary;
 - (f) the Treasurer;
 - (g) the Graduate Students' Representative;
 - (h) the Fourth Year Representative (Education);
 - (i) the Fourth Year Representative (Social);
 - (j) the Third Year Representative (Education);

- (k) the Third Year Representative (Social);
 - (l) two Second Year Representatives;
 - (m) two First Year Representatives;
 - (n) two Fresher Representatives;
 - (o) two Male Sport Representatives; and
 - (p) two Female Sport Representatives.
- 12.2 The Elected Office-Bearers shall hold office from 1 December of the year of their election until 30 November of the subsequent year.
- 12.3 The Committee may dismiss an Elected Office-Bearer where, in the opinion of three quarters of the members of the Committee present and voting, that Elected Office-Bearer has:
- (a) consistently failed adequately to discharge the duties of that position; or
 - (b) been absent from three consecutive Committee Meetings without providing a reasonable explanation; and
 - (c) been given at least seven days' notice of that Committee Meeting; and
 - (d) been accorded the opportunity to be present and to speak at that Committee Meeting.
- 12.4 Those persons elected to take office as members of the Executive from 1 December shall attend all Committee Meetings from the time of their election until the commencement of their term of office.

13. ELECTIONS

- 13.1 Only Ordinary Members shall vote in elections.
- 13.1.1 Only Ordinary Members eligible for election as a Year Representative in accordance with Article 13.2 shall vote in an election for that Year Representative.
 - 13.1.2 Only Ordinary Members eligible for election as the Graduate Students' Representative in accordance with Article 13.2 shall vote in an election for the Graduate Students' Representative.
- 13.2 Only Ordinary Members shall be eligible for election as Elected Office-Bearers.
- 13.2.1 Only an Ordinary Member who is enrolled as a part-time or full-time student in the three-year Graduate Bachelor of Laws programme shall be eligible for election as the Graduate Students' Representative.
 - 13.2.2 Only an Ordinary Member who is to be enrolled in Commercial Practice, Conveyancing and Drafting and Procedure in the year following the Annual General Meeting shall be eligible for election as a Fourth Year Representative.

- 13.2.3 Only an Ordinary Member who is to be enrolled in Administrative Law and Corporations Law in the year following the Annual General Meeting shall be eligible for election as a Third Year Representative.
 - 13.2.4 Only an Ordinary Member who is to be enrolled in Property, Equity and Trusts in the year following the Annual General Meeting shall be eligible for election as a Second Year Representative.
 - 13.2.5 Only an Ordinary Member who is to be enrolled in Contract Law and Torts in the year following the Annual General Meeting shall be eligible for election as a First Year Representative.
 - 13.2.6 Only an Ordinary Member who is enrolled in Legal Process and Criminal shall be eligible for election as a Fresher Representative.
 - 13.2.7 Only an Ordinary Member who is male shall be eligible for election as a Male Sport Representative and only an Ordinary Member who is female shall be eligible for election as a Female Sport Representative.
- 13.3 Elected Office-Bearers other than the Fresher Representatives shall be elected as follows:
- 13.3.1 The Committee shall, at least seven days before the Annual General Meeting appoint two Returning Officers, who:
 - (a) shall supervise and count the ballot;
 - (b) may or may not be Ordinary Members; and
 - (c) shall be ineligible to nominate for any elected position in that year.
 - 13.3.2 The Secretary shall post written notice calling for nominations for the positions on the Blackstone Society Common Room Noticeboard, at least seven days before the Annual General Meeting.
 - 13.3.3 Nominations for the positions shall be submitted to the Returning Officers and shall be:
 - (a) in writing;
 - (b) signed by the nominee; and
 - (c) signed by two Ordinary Members supporting the nomination.
 - 13.3.4 Nominees shall confirm their nomination at the Annual General Meeting.
 - 13.3.5 Following the Annual General Meeting and at least seven days before the date appointed for the counting of the ballot, the Secretary shall post written notice of the commencement date for the ballot on noticeboards within the Law School.
 - 13.3.6 Ballot cards may be lodged for a period not less than forty-eight hours before 9.00 am on the date appointed for the counting of the ballot.
 - 13.3.7 The winner of the ballot shall be determined by optional preferential ballot.
- 13.4 The Fresher Representatives shall be elected as follows:

- 13.4.1 The Committee shall, at least seven days before the date appointed for the counting of the ballot, appoint two Returning Officers, who:
- (a) shall supervise and count the ballot;
 - (b) may or may not be Ordinary Members; and
 - (c) shall be ineligible for election as Fresher Representatives.
- 13.4.2 The Secretary shall, as soon as practicable in the First Semester of the University calendar and at least seven days before the ballot, post written notice calling for nominations for the positions on the Blackstone Society Common Room Noticeboard.
- 13.4.3 Nominations for the positions shall be submitted to the Returning Officers and shall be:
- (a) in writing;
 - (b) signed by the nominee; and
 - (c) signed by two Ordinary Members eligible for election as Fresher Representatives supporting the nomination.
- 13.4.4 At least three days before the date appointed for the counting of the ballot, the Secretary shall post written notice of the commencement date for the ballot on noticeboards within the Law School.
- 13.4.5 Ballot cards may be lodged for a period not less than forty-eight hours before 9.00 am on the date appointed for the counting of the ballot.
- 13.4.6 The winner of the ballot shall be determined by optional preferential ballot.
- 13.5 Where a candidate is nominated for more than one position, each such nomination shall be valid, and if a candidate wins a ballot for more than one position:
- (a) that candidate shall be elected to the most senior Elected Office-Bearer position, in the order listed in Article 12.1; and
 - (b) that candidate's preferences in other ballots shall be distributed accordingly.
- 13.6 Subject to this Constitution, ballots shall be conducted in accordance with such Election Regulations the Committee may provide.

14. VACANCIES

- 14.1 A vacancy shall occur in the position of an Elected Office-Bearer where that Elected Office-Bearer:
- (a) dies or is permanently incapacitated by mental or physical ill-health;
 - (b) resigns by notice in writing submitted to the Secretary;
 - (c) ceases to be an Ordinary Member; or
 - (d) is dismissed in accordance with Article 12.3.

- 14.2 In the event of a vacancy in the position of an Elected Office-Bearer, a new Elected Office-Bearer shall be determined as follows:
- 14.2.1 If the vacancy occurs in the First Semester of the University Calendar, the person next placed in the election previously held for that position shall be deemed elected to that position, provided that if there is no such person, the Committee shall appoint a new Elected Office-Bearer, in accordance with Article 14.3.
 - 14.2.2 If the vacancy occurs in the Second Semester of the University Calendar, the Committee shall appoint a new Elected Office-Bearer, in accordance with Article 14.3.
- 14.3 Persons shall be appointed to fill Elected Office-Bearer positions as follows:
- 14.3.1 The Secretary, or in the case that a Secretary is to be appointed, the Treasurer, shall post written notice calling for nominations for the position on the Blackstone Society Common Room Noticeboard.
 - 14.3.2 Nominations for the position shall be held open for at least seven days.
 - 14.3.3 Nominations for the position shall be submitted to the Secretary, or in the case that a Secretary is to be appointed, the Treasurer, and shall be:
 - (a) in writing; and
 - (b) signed by the nominee.
 - 14.3.4 The Committee shall appoint a nominee to fill the Elected Office-Bearer position.

15. APPOINTED OFFICE-BEARERS

- 15.1 The Appointed Office-Bearers shall consist of:
- (a) two Competitions Officers;
 - (b) the Publications and Publicity Officer; and
 - (c) two Equity Officers.
- 15.2 Only Ordinary Members shall be eligible for appointment as Appointed Office-Bearers.
- 15.3 One of the Equity officers shall be male and the other shall be female.
- 15.4 Appointed Office-Bearers shall be appointed as follows:
- 15.4.1 The person to take office as Secretary from 1 December shall post written notice calling for nominations for the positions on the Blackstone Society Common Room Noticeboard.
 - 15.4.2 Nominations for the positions shall be held open for at least seven days.
 - 15.4.3 Nominations for the positions shall be submitted to the person to take office as Secretary from 1 December and shall be:
 - (a) in writing; and

- (b) signed by the nominee.
- 15.4.4 The persons to take office as President and Vice-President (Education) from 1 December shall appoint nominees as the Appointed Office-Bearers.
- 15.5 Appointed Office-Bearers shall hold office from 1 December of the year of their appointment until 30 November of the subsequent year.
- 15.6 The Committee may dismiss an Appointed Office-Bearer where, in the opinion of three quarters of the members of the Committee present and voting, that Appointed Office-Bearer has:
 - (a) consistently failed adequately to discharge the duties of that position; or
 - (b) been absent from three consecutive Committee Meetings without providing a reasonable explanation; and
 - (c) been given at least seven days' notice of that Committee Meeting; and
 - (d) been accorded the opportunity to be present and to speak at that Committee Meeting.
- 15.7 A vacancy shall occur in the position of an Appointed Office-Bearer where that Appointed Office-Bearer:
 - (a) dies or is permanently incapacitated by mental or physical ill-health;
 - (b) resigns by notice in writing submitted to the Secretary;
 - (c) ceases to be an Ordinary Member; or
 - (d) is dismissed in accordance with Article 15.6.
- 15.8 In the event of a vacancy in the position of an Appointed Office-Bearer, a new Appointed Office-Bearer shall be appointed as follows:
 - 15.8.1 The Secretary shall post written notice calling for nominations for the positions on the Blackstone Society Common Room Noticeboard.
 - 15.8.2 Nominations for the position shall be held open for at least seven days.
 - 15.8.3 Nominations for the position shall be submitted to the Secretary and shall be:
 - (a) in writing; and
 - (b) signed by the nominee.
 - 15.8.4 The President and Vice-President (Education) shall appoint a nominee as the Appointed Office-Bearer.

16. DUTIES OF OFFICE-BEARERS

- 16.1 In addition to the specific duties imposed in this Constitution, the Office-Bearers shall be responsible for giving effect to the Objects of the Society.

16.2 Subject to this Constitution, the duties of the Elected Office-Bearers shall be as follows:

16.2.1 President

The President shall:

- (a) direct, co-ordinate and supervise the work of the other Elected and Appointed Office-Bearers; and
- (b) direct the activities and manage the affairs of the Society.

16.2.2 Vice-President (Education)

The Vice-President (Education) shall assist the President in:

- (a) conducting the educational and academic activities of the Society;
- (b) representing the interests and concerns of the Society and its Ordinary Members to:
 - (i) the Faculty of Law of the University of Western Australia;
 - (ii) the Guild of Undergraduates and its Councils and Committees; and
 - (iii) the Australian Law Students' Association and its affiliated Law Student Societies.

16.2.3 Vice-President (Social)

The Vice-President (Social) shall assist the President in conducting the social activities of the Society.

16.2.4 Vice-President (Careers)

The Vice-President (Careers) shall assist the President in:

- (a) conducting the careers related activities of the Society;
- (b) representing the interests and concerns of the Society and its Ordinary Members to:
 - (i) the legal profession in Western Australia.; and
 - (ii) other potential employees of law graduates.

16.2.5 Secretary

The Secretary shall:

- (a) record all proceedings of the General Meetings, Committee Meetings and Executive Meetings;
- (b) co-ordinate the correspondence of the Society;
- (c) maintain the Society's notice boards; and
- (d) undertake other administrative tasks as they arise.

16.2.6 Treasurer

The Treasurer shall:

- (a) keep such accounting records as correctly record and explain the financial transactions and financial position of the Society;
- (b) keep the Society's accounting records in such manner as shall enable true and fair accounts of the Society to be prepared from time to time;
- (c) keep the Society's accounting records in such manner as shall enable true and fair accounts of the association to be conveniently and properly audited;
- (d) submit to Members at each Annual General Meeting accounts showing the financial position of the Society at the end of the immediately preceding financial year; and
- (e) arrange and be responsible for the handling of petty cash.

16.2.7 Graduate Students' Representative

The Graduate Students' Representative shall represent the views and interests of those Ordinary Members enrolled in the three-year Graduate Bachelor of Laws programme with respect to the educational, academic and social activities of the Society.

16.2.8 Year Representatives (Education)

The Fourth Year Representative (Education) and the Third Year Representative (Education) shall represent the views and interests of their year groups with respect to the educational and academic activities of the Society.

16.2.9 Year Representatives (Social)

The Fourth Year Representative (Social) and the Third Year Representative (Social) shall represent the views and interests of their year groups with respect to the social activities of the Society.

16.2.10 Second Year, First Year and Fresher Representatives

The Second Year, First Year and Fresher Representatives shall represent the views and interests of their year groups with respect to the educational, academic and social activities of the Society.

16.2.11 Male Sport Representatives

The Male Sport Representatives shall organise law students' participation in the Goyder Cup and such other sporting functions as the Committee may decide.

16.2.12 Female Sport Representatives

The Female Sport Representatives shall organise law students' participation in the Strickland Cup and such other sporting functions as the Committee may decide.

16.3 Subject to this Constitution, the duties of the Appointed Office-Bearers shall be as follows:

16.3.1 Competitions Officers

In addition to other responsibilities delegated by the Committee, the Competitions Officers shall be responsible for supervising the Competitions Portfolio Holders and for directing and co-ordinating the Society's competitions.

16.3.2 Publications and Publicity Officer

In addition to other responsibilities delegated by the Committee, the Publications and Publicity Officer shall be responsible for supervising the Publications Portfolio Holders and for directing and co-ordinating the Society's publications and publicity.

16.3.3 Equity Officers

In addition to other responsibilities delegated by the Committee, the Equity Officers shall represent and promote the views and interests of all law students with respect to race, ethnicity, religion, gender or sexual orientation, socio-economic background, age, disability and family responsibility.

17. PORTFOLIO HOLDERS

17.1 The Competitions Portfolio Holders shall consist of: (a)

the Open Mooting Co-ordinator and Organisers;

(b) the Trial Advocacy Co-ordinator and Organisers;

(c) the Negotiation Co-ordinator and Organisers;

(d) the Client Interview Co-ordinator and Organisers;

(e) the Student Paper Co-ordinator and Organisers;

(f) the IHL Mooting Co-ordinator and Organisers;

(g) the First Year Mooting Co-ordinator and Organisers; and

(h) such other Competitions Portfolio Holders as may appear necessary or convenient.

17.2 The Publications Portfolio Holders shall consist of:

(a) the Onyx Editor and Sub-Editors;

(b) the Careers Handbook Editor and Sub-Editors;

(c) the Briefs Editor and Sub-Editors;

(d) the Alternative Faculty Handbook Editor and Sub-Editors;

(e) the Blackstone Commentaries Editor;

(f) the Technology Officers; and

- (g) such other Publications Portfolio Holders as may appear necessary or convenient.
- 17.3 Only Ordinary Members shall be eligible to be appointed as Portfolio Holders.
- 17.4 Portfolio Holders may be appointed as follows:
- 17.4.1 The person to take office as Secretary from 1 December shall post written notice calling for nominations for the positions on the Blackstone Society Common Room Noticeboard.
 - 17.4.2 Nominations for the positions shall be held open for at least seven days.
 - 17.4.3 Nominations for the positions shall be submitted to the person to take office as Secretary from 1 December and shall be:
 - (a) in writing; and
 - (b) signed by the nominee.
 - 17.4.4 The persons to take office as President, Vice-President (Education) and Competitions Officer shall appoint nominees as Competitions Portfolio Holders.
 - 17.4.5 The persons to take office as President, Vice-President (Education) and Publications and Publicity Officer shall appoint nominees as Publications Portfolio Holders.
- 17.5 Portfolio Holders shall hold office from 1 December of the year of their appointment until 30 November of the subsequent year.
- 17.6 The President, Vice-President (Education) and Competitions Officer may dismiss a Competitions Portfolio Holder where, in their opinion, that Portfolio Holder consistently failed adequately to discharge the duties of that position.
- 17.7 The President, Vice-President (Education) and Publications and Publicity Officer may dismiss a Publications Portfolio Holder where, in their opinion, that Portfolio Holder consistently failed adequately to discharge the duties of that position.

18. FINANCE

- 18.1 The financial year of the Society shall be the period commencing on 1 July and ending on 30 June of the following year.
- 18.2 The Treasurer shall be responsible for the receipt of all moneys paid to the Society and shall issue receipts for those moneys in the name of the Society.
- 18.3 Any two members of the Executive may sign cheques and forms of authority for the payment of funds of the Society.

19. REGISTER AND RECORDS

- 19.1 The Secretary shall keep and maintain in an up-to-date condition a copy of the Constitution in the Closed Reserve of the Beasley Library and on the Society's website.
- 19.2 The Secretary shall keep and maintain in an up-to-date condition a Register of the residential or postal addresses of:
- (a) Members;
 - (b) Office-Bearers;
 - (c) Portfolio Holders; and
 - (d) all persons who are entitled to use the Common Seal.
- 19.3 The Secretary shall, at any reasonable time and without charge, make the Constitution and the Register available for inspection by Members.
- 19.4 A Member inspecting the Constitution or the Register may make a copy of, or take an extract from, the Constitution or the Register, but shall have no right to remove the documents for that purpose.
- 19.5 Subject to Article 19.6, the Secretary shall be responsible for the custody of all books, documents, records and registers of the Society.
- 19.6 The Treasurer shall be responsible for the custody of all securities, books and documents of a financial nature and accounting records of the Society.
- 19.7 The Secretary and the Treasurer shall, at any reasonable time and without charge, make available for inspection by Members the documents, records and securities of the Society.

20. COMMON SEAL

- 20.1 The Society shall have a Common Seal on which its corporate name appears in legible characters.
- 20.2 Unless the Executive decides otherwise, the Treasurer shall have custody of the Common Seal.

20.3 The Common Seal shall not be used without the express authority of the Executive.

20.4 The affixing of the Common Seal shall be witnessed by any two members of the Executive.

21. AMENDMENT OF THIS CONSTITUTION

21.1 Any five Ordinary Members may, at least five days before a General Meeting, submit to the Secretary a written request, signed by them, specifying their intention to propose a resolution to amend this Constitution and the particulars of that proposed resolution.

21.2 This Constitution may be amended as follows:

21.2.1 A resolution to amend this Constitution shall be passed by the affirmative vote of at least three quarters of the Ordinary Members present and voting at a General Meeting, decided on a show of hands.

21.2.2 Within one month of the passing of a resolution in accordance with Article 21.2.1, the Secretary shall lodge with the relevant statutory authority:

- (a) notice of the resolution setting out particulars of the amendment to this Constitution; and
- (b) a certificate, signed by the officer presiding at the General Meeting, certifying that the resolution was duly passed and that the Constitution so amended conforms to the requirements of the *Associations Incorporation Act 1987 (WA)*.

22. DISSOLUTION CLAUSE

Any property remaining upon the winding up or dissolution of the Society, after satisfaction of all its debts and liabilities, shall not be paid or distributed among the Members but shall be given or transferred to another association incorporated under the *Associations Incorporation Act 1987 (WA)* which:

- (a) has similar objects;
- (b) is not carried out for the purposes of profit or gain to its individual members; and
- (c) shall be determined by resolution of the Society in General Meeting.