



BLACKSTONE SOCIETY (INCORPORATED)

CONSTITUTION

1. NAME OF SOCIETY

The name of the Society shall be the Blackstone Society (Incorporated).

2. OBJECTS

2.1. The Objects of the Society shall be to:

- 2.1.1. encourage and facilitate intellectual, social and sporting exchange between Members;
- 2.1.2. become and remain an affiliated member of the Australian Law Students' Association;
- 2.1.3. determine and represent the interests and views of students in the Faculty of Law at the University of Western Australia to the Faculty, the student Guild and its Councils and Committees, the Australian Law Students' Association, other Law Students' Societies and the legal profession in Western Australia;
- 2.1.4. encourage and facilitate co-operation between the Society and other Societies with similar or related interests; and
- 2.1.5. do all such things as appear necessary for the benefit or advancement of Members.

2.2. None of these Objects shall be predominant.

2.3. Subject to Article 10.4, the property and income of the Society shall be applied solely towards the promotion of these Objects.

2.4. No part of the property or income of the Society may be paid or otherwise distributed, directly or indirectly, to members, except in good faith in the promotion of these Objects.

3. MEMBERSHIP

3.1. The Members of the Society shall consist of Ordinary Members, Associate Members and Honorary Life Members as follows:

- 3.1.1. Ordinary Members

Ordinary Members shall consist of Financial Ordinary Members and Non-Financial Ordinary Members:

- 3.1.1.1. Financial Ordinary Members shall consist of those students enrolled part-time or full-time in the Juris Doctor programme or the Bachelor of Laws programme in the Faculty of Law at the University of Western Australia who have completed the registration requirements and paid the annual membership fee prescribed by the Committee.
- 3.1.1.2. Non-Financial Ordinary Members shall consist of those students enrolled part-time or full-time in the Juris Doctor programme or the Bachelor of Laws programme in the Faculty of Law at the University of Western Australia who, not being Financial Ordinary Members, have completed the registration requirements prescribed by the Committee.

3.1.2. Associate Members

Associate Members shall consist of those Law Graduates within the legal profession in Western Australia who have completed the registration requirements and paid the annual membership fee prescribed by the Committee.

3.1.3. Honorary Life Members

Honorary Life Members shall consist of those past or present Members or past or present members of the Faculty of Law at the University of Western Australia on whom the Society in General Meeting has conferred Honorary Life Membership by a three-quarters majority of those present and voting.

3.2. The Committee shall prescribe the annual membership fees for Financial Ordinary Members and Associate Members.

3.3. Membership may be terminated when a Member:

- 3.3.1. submits to the Administrative Vice-President notice in writing terminating membership; or
- 3.3.2. ceases to fulfil the qualifications for membership prescribed in Article 3.1.

4. PATRON

The Society in General Meeting may elect a Patron and so many as four Vice-Patrons who, if they indicate their willingness so to act, shall continue to hold office until the Society in General Meeting or the Patron or Vice-Patron decides otherwise.

5. GENERAL MEETINGS

- 5.1. The Committee or Executive may at any time convene a Special General Meeting.
- 5.2. The Committee or Executive shall convene an Annual General Meeting in the Second Semester of the University calendar.
- 5.3. The Committee or Executive shall, within ten days of receiving a written request from at least twenty Ordinary Members, convene a Special General Meeting. The Ordinary Members making a request under this Article shall:
 - 5.3.1. specify in the request the purpose for which the Special General Meeting is required; and
 - 5.3.2. sign the request.
- 5.4. If the Committee or Executive fails to convene a Special General Meeting within the ten days referred to in Article 5.3, the Ordinary Members who made the request may convene a Special General Meeting.
- 5.5. The Administrative Vice-President shall post on the official Blackstone Society Noticeboard and noticeboards within the Law School, and shall cause to be posted on the Blackstone Society webpage, written notice of any General Meeting, at least five days before the date of that Meeting, specifying:
 - 5.5.1. when and where the General Meeting is to be held;
 - 5.5.2. particulars of the business to be transacted at the General Meeting and of the order in which that business is to be transacted; and
 - 5.5.3. the intention to propose any resolution to amend this Constitution and the particulars of any such proposed resolution.

6. QUORUM AND PROCEDURE AT GENERAL MEETINGS

- 6.1. Fifty Ordinary Members present in person shall constitute a quorum at a General Meeting.
- 6.2. A resolution, other than a resolution to amend this Constitution, passed at a General Meeting shall not be invalid due to the lack of a quorum, provided that:
 - 6.2.1. notice has been given in accordance with Article 5.5; and
 - 6.2.2. no objection is made at the General Meeting.
- 6.3. Only Ordinary Members shall vote at a General Meeting.
- 6.4. A resolution, other than a resolution to amend this Constitution, shall be passed by the affirmative vote of a majority of the Ordinary Members present and voting.
- 6.5. Subject to Article 6.6, votes shall be determined by a show of hands.
- 6.6. If requested by at least three Ordinary Members, a poll shall be conducted by the officer presiding at a General Meeting.
- 6.7. The President shall preside at all General Meetings, or in his or her absence, the Administrative Vice-President shall preside.
- 6.8. Any business specified in a written request in accordance with Article 5.3.1 shall have priority over all other business at a Special General Meeting called pursuant to Article 5.3 or Article 5.4.
- 6.9. Subject to this Constitution, General Meetings shall be conducted in accordance with such procedure as the Committee may provide.

7. COMMITTEE

- 7.1. The Committee shall consist of the Elected and Appointed Office-Bearers.
- 7.2. The Committee shall be responsible for giving effect to the Objects of the Society and for the efficient administration, organisation and conduct of the activities and affairs of the Society, including:
 - 7.2.1. organising the Society's educational and academic activities;

- 7.2.2. organising the Society's social activities;
- 7.2.3. organising the Society's careers related activities;
- 7.2.4. organising the Society's competitions;
- 7.2.5. organising the Society's equity related activities;
- 7.2.6. organising the Society's sporting activities, and in particular Ordinary Members' participation in the Goyder and Strickland Cup competitions;
- 7.2.7. reviewing the units offered by the Faculty of Law at the University of Western Australia, and in particular:
 - 7.2.7.1. considering and acting upon submissions and concerns of law students with respect to course content, teaching methods, teaching staff and assessment;
 - 7.2.7.2. considering the units which ought to be offered;
 - 7.2.7.3. surveying the views of Ordinary Members with respect to units in which they are enrolled; and
 - 7.2.7.4. acquiring and considering literature concerning the teaching of law;
- 7.2.8. making such delegations and appointments as it considers necessary or convenient; and
- 7.2.9. all matters incidental to, and all things necessary to organise, the matters set out in this Article.

8. COMMITTEE MEETINGS

- 8.1. The President may at any time convene a Committee Meeting.
- 8.2. The President shall convene a Committee Meeting at least twice in each Semester of the University calendar.
- 8.3. The President shall, within seven days of receiving a written request signed by at least three members of the Committee, convene a Special Committee Meeting. The members of the Committee making a request under this Article shall:

- 8.3.1. specify in the request the purpose for which the Special Committee Meeting is required; and
 - 8.3.2. sign the request.
- 8.4. If the President fails to convene a Special Committee Meeting within the seven days referred to in Article 8.3, the members of the Committee who made the request may convene a Special Committee Meeting.
- 8.5. The Administrative Vice-President shall post on the official Blackstone Society Noticeboard and noticeboards within the Law School, and shall cause to be posted on the Blackstone Society webpage, written notice of any Committee Meeting, at least forty-eight hours before the date of that Meeting, specifying:
 - 8.5.1. when and where the Committee Meeting is to be held; and
 - 8.5.2. particulars of the business to be transacted at the Committee Meeting and of the order in which that business is to be transacted.

9. QUORUM AND PROCEDURE AT COMMITTEE MEETINGS

- 9.1. Ten members of the Committee present in person, of whom at least three are members of the Executive, shall constitute a quorum at a Committee Meeting.
- 9.2. Only members of the Committee shall vote at a Committee Meeting.
- 9.3. Unless the Committee decides otherwise, Committee Meetings shall be open to all Ordinary Members.
- 9.4. Subject to Article 9.5, a resolution shall be passed by the affirmative vote of a majority of the members of the Committee present and voting, decided on a show of hands, provided that if there is no majority, the officer presiding at the Committee Meeting shall have a casting vote.
- 9.5. The Committee may resolve vote, on a show of hands, to conduct any vote on a future motion at the Committee Meeting by a secret ballot.
- 9.6. The President shall preside at all Committee Meetings, or in his or her absence, the Administrative Vice-President shall preside.

9.7. Any business specified in a written request in accordance with Article 8.3.1 shall have priority over all other business at a Special Committee Meeting called pursuant to Article 8.3 or 8.4.

9.8. Subject to this Constitution, Committee Meetings shall be conducted in accordance with such procedure as the Committee may provide.

10. EXECUTIVE

10.1. The Executive shall consist of the President, the Education Vice-President, the Social Vice-President, the Careers Vice-President, the Administrative Vice-President, the Competitions Vice-President, and the Equity Vice-President.

10.2. In addition to the specific duties imposed by this Constitution, the Executive shall be responsible for giving effect to the Objects of the Society and for the efficient organisation, administration, and conduct of the activities and affairs of the Society.

10.3. Subject to this Constitution and to the resolutions of the Society in General Meeting, the Executive may do all things necessary or convenient for carrying out the Objects of the Society, and in particular, may:

10.3.1. acquire, hold, deal with, and dispose of any real or personal property;

10.3.2. open and operate bank accounts;

10.3.3. invest the Society's money;

10.3.4. borrow money on behalf of, or in the name of, the Society, to no greater amount than two dollars for each Financial Ordinary Member existing at that time;

10.3.5. seek out and co-ordinate sponsorship for the Society; and

10.3.6. enter into any contract the Executive considers necessary or desirable.

10.4. Subject to Article 10.5, the Executive may act as trustee and accept and hold real and personal property upon trust:

10.4.1. in giving effect to the Objects of the Society and for the efficient administration, organisation and conduct of the activities and affairs of the Society; or

10.4.2. for a charitable organisation, but only:

10.4.2.1. in connection with the activities and affairs of the Society;
and

10.4.2.2. where a prior resolution of the Society in General Meeting authorises the Executive to act as trustee and to accept and hold real or personal property specified in the resolution upon trust for a charitable organisation also specified in the resolution.

10.5. The Executive may not do any act or thing as a trustee that, if done otherwise than as a trustee, would contravene this Constitution.

11. EXECUTIVE MEETINGS, QUORUM AND PROCEDURE

11.1. The President may at any time convene an Executive Meeting.

11.2. The President shall convene an Executive Meeting at least once in every calendar month from March to November of each year.

11.3. Five members of the Executive present in person shall constitute a quorum at an Executive Meeting.

11.4. A resolution shall be passed by the affirmative vote of a majority of the members of the Executive present and voting, decided on a show of hands.

11.5. Subject to this Constitution, Executive Meetings shall be conducted in accordance with such procedure as the President may provide.

12. SUB-COMMITTEES

12.1. The Education Sub-Committee shall:

12.1.1. only consist of Committee members, and shall include the Education Vice President, the President, the Administrative Vice-President, the Senior Student Representatives (Education) and the Junior Student Representatives (Education);

12.1.2. assist the Education Vice-President in the performance of his or her duties as defined in article 16.2.2; and

12.1.3. subject to this Constitution, conduct meetings in accordance with such procedure as the Education Vice-President may provide.

12.2. The Social Sub-Committee shall:

12.2.1. consist only of Committee members, and shall include the Social Vice-President, the President, the Administrative Vice-President, the Senior Student Representatives (Social) and the Junior Student Representatives (Social);

12.2.2. assist the Social Vice-President in the performance of his or her duties as defined in Article 16.2.3; and

12.2.3. subject to this Constitution, conduct meetings in accordance with such procedure as the Social Vice-President may provide.

12.3. The Careers Sub-Committee shall:

12.3.1. consist only of Committee members, and shall include the Careers Vice-President, the President, the Administrative Vice-President, the Senior Student Representatives (Careers) and the Junior Student Representatives (Careers);

12.3.2. assist the Careers Vice-President in the performance of his or her duties as defined in Article 16.2.4;

12.3.3. subject to this Constitution, conduct meetings in accordance with such procedure as the Careers Vice-President may provide.

13. ELECTED OFFICE-BEARERS

13.1. The Elected Office-Bearers shall consist of:

13.1.1. the President;

13.1.2. the Education Vice-President;

13.1.3. the Social Vice-President;

13.1.4. the Careers Vice-President;

13.1.5. the Administrative Vice-President;

- 13.1.6. two Senior Student Representatives (Education);
 - 13.1.7. two Senior Student Representatives (Social);
 - 13.1.8. two Senior Student Representatives (Careers);
 - 13.1.9. two Junior Student Representatives (Education);
 - 13.1.10. two Junior Student Representatives (Social);
 - 13.1.11. two Junior Student Representatives (Careers);
 - 13.1.12. one Male Sport Representative; and
 - 13.1.13. one Female Sport Representative.
- 13.2. Subject to Article 12.3, the Elected Office-Bearers shall hold office from 1 December of the year of their election until 30 November of the subsequent year.
- 13.3. The Junior Student Representatives (Education), the Junior Student Representatives (Social), and the Junior Student Representatives (Careers) shall hold office from 1 April of the year of their election until 31 March of the subsequent year.
- 13.4. The Committee may dismiss an Elected Office-Bearer where, in the opinion of three quarters of the members of the Committee, that Elected Office-Bearer has:
- 13.4.1. failed:
 - 13.4.1.1. consistently to adequately to discharge the duties of that position; or
 - 13.4.1.2. to attend three consecutive Committee Meetings without providing a reasonable explanation; and
 - 13.4.2. been given at least seven days' notice of that Committee Meeting; and
 - 13.4.3. been accorded the opportunity to be present and to speak at that Committee Meeting.
- 13.5. Those persons elected to take office as members of the Executive from 1 December shall attend all Committee Meetings from the time of their

election until the commencement of their term of office, unless they can provide a reasonable explanation for their absence.

14. ELECTIONS

- 14.1. Only Ordinary Members shall vote in elections.
- 14.2. Only Ordinary Members eligible for election as a Student Representative in accordance with Article 14.3 shall vote in an election for that Student Representative.
- 14.3. Only Ordinary Members shall be eligible for election as Elected Office-Bearers.
 - 14.3.1. Only an Ordinary Member who is enrolled as a part-time or full-time student in the Juris Doctor programme or the Bachelor of Laws programme, and who is in their first or second year of being so enrolled, shall be eligible for election as a Junior Student Year Representative.
 - 14.3.2. Only an Ordinary Member who is enrolled as a part-time or full-time student in the Juris Doctor programme or the Bachelor of Laws programme, and who will have been so enrolled for more than two years in the year following their election, shall be eligible for election as a Senior Student Representative.
 - 14.3.3. Only an Ordinary Member who is male shall be eligible for election as the Male Sport Representative and only an Ordinary Member who is female shall be eligible for election as the Female Sport Representative.
- 14.4. Elected Office-Bearers other than the Junior Student Representatives shall be elected as follows:
 - 14.4.1. The Committee shall, at least seven days before the Annual General Meeting, appoint two Returning Officers, who:
 - 14.4.1.1. shall supervise and count the ballot;
 - 14.4.1.2. may or may not be Ordinary Members; and
 - 14.4.1.3. shall be ineligible to nominate to hold any position on the Committee for the following calendar; and

- 14.4.1.4. shall not be members of the Committee at the time of the election.
- 14.4.2. The Administrative Vice-President shall post on the official Blackstone Society Noticeboard and noticeboards within the Law School, and shall cause to be posted on the Blackstone Society webpage, a notice calling for nominations, at least seven days before the Annual General Meeting.
- 14.4.3. Nominations for positions shall be submitted to the Returning Officers and shall be:
 - 14.4.3.1. in writing;
 - 14.4.3.2. signed by the nominee; and
 - 14.4.3.3. signed by two Ordinary Members supporting the nomination.
- 14.4.4. Nominees shall confirm their nomination, personally or by authorised proxy, at the Annual General Meeting.
- 14.4.5. Following the Annual General Meeting and at least seven days before the date appointed for counting the ballot, the Administrative Vice-President shall post notice of the commencement and concluding dates for the ballot on the official Blackstone Society Noticeboard and noticeboards within the Law School, and shall cause the notice to be posted on the Blackstone Society webpage.
- 14.4.6. Ballot cards may be lodged for a period not less than forty-eight hours, and before 5.00 pm on the day immediately prior to the date appointed for counting the ballot.
- 14.4.7. The winners of the ballot shall be determined by optional preferential ballot.
- 14.5. The Junior Student Representatives shall be elected as follows:
 - 14.5.1. The Committee shall, at least seven days before the date appointed for counting the ballot, appoint two Returning Officers, who:
 - 14.5.1.1. shall supervise and count the ballot;
 - 14.5.1.2. may or may not be Ordinary Members; and

- 14.5.1.3. shall be ineligible for election as Junior Student Representatives.
- 14.5.2. The Administrative Vice-President shall, as soon as practicable in the First Semester of the University calendar and at least seven days before the ballot, post on the official Blackstone Society Noticeboard and noticeboards within the Law School, and shall cause to be posted on the Blackstone Society webpage, a notice calling for nominations.
- 14.5.3. Nominations for the positions shall be submitted to the Returning Officers and shall be:
 - 14.5.3.1. in writing;
 - 14.5.3.2. signed by the nominee; and
 - 14.5.3.3. signed by two Ordinary Members eligible for election as Junior Student Representatives supporting the nomination.
- 14.5.4. At least three days before the date appointed for counting the ballot, the Administrative Vice-President shall post notice of the commencement and concluding dates for the ballot on the official Blackstone Society Noticeboard and noticeboards within the Law School, and shall cause the notice to be posted on the Blackstone Society webpage.
- 14.5.5. Ballot cards may be lodged for a period not less than forty-eight hours, and before 5.00 pm on the day immediately prior to the date appointed for counting the ballot.
- 14.5.6. The winners of the ballot shall be determined by optional preferential ballot.
- 14.6. Where a candidate is nominated for more than one position, each such nomination shall be valid, and if a candidate wins a ballot for more than one position:
 - 14.6.1. that candidate may select which one of those positions they shall hold; and
 - 14.6.2. that candidate's preferences in other ballots shall be distributed accordingly.
- 14.7. Subject to this Constitution, ballots shall be conducted in accordance with such Election Regulations as the Committee may provide.

15. VACANCIES

- 15.1. A vacancy shall occur in the position of an Elected Office-Bearer where that Elected Office-Bearer:
 - 15.1.1. dies or is permanently incapacitated by mental or physical ill-health;
 - 15.1.2. resigns by notice in writing submitted to the Administrative Vice-President;
 - 15.1.3. ceases to be an Ordinary Member; or
 - 15.1.4. is dismissed in accordance with Article 12.4.
- 15.2. In the event of a vacancy in the position of an Elected Office-Bearer, a new Elected Office-Bearer shall be determined as follows:
 - 15.2.1. If the vacancy occurs in the First Semester of the University Calendar, the person next placed in the election previously held for that position shall be deemed elected to that position, provided that if there is no such person, the Committee shall appoint a new Elected Office-Bearer, in accordance with Article 14.3.
 - 15.2.2. If the vacancy occurs in the Second Semester of the University Calendar, the Committee shall appoint a new Elected Office-Bearer, in accordance with Article 14.3.
- 15.3. Persons shall be appointed to fill Elected Office-Bearer positions as follows:
 - 15.3.1. The Administrative Vice-President, or in the case that an Administrative Vice-President is to be appointed, the President, shall post on the official Blackstone Society Noticeboard and noticeboards within the Law School, and shall cause to be posted on the Blackstone Society webpage, calling for nominations for the Elected Office Bearer position.
 - 15.3.2. Nominations for the position shall be held open for at least seven days.
 - 15.3.3. Nominations for the position shall be submitted to the Administrative Vice-President, or in the case that an

Administrative Vice-President is to be appointed, the President, and shall be:

15.3.3.1. in writing; and

15.3.3.2. signed by the nominee.

15.3.4. The Committee shall appoint a nominee to fill the Elected Office-Bearer position:

15.3.4.1. at a Committee Meeting attended by not less than three quarters of the Committee;

15.3.4.2. where there are two nominees, by holding a ballot, decided on a show of hands, determining the nominee receiving the affirmative vote of a majority of the Committee Members present and voting; and

15.3.4.3. where there are more than two nominees:

15.3.4.3.1. by holding a series of ballots, decided on a show of hands, one fewer in number than the number of nominees; and

15.3.4.3.2. after each successive ballot, removing from the ballot the nominee receiving the affirmative vote of the fewest number of members of the Committee present and voting.

16. APPOINTED OFFICE-BEARERS

16.1. The Appointed Office-Bearers shall consist of:

16.1.1. the Competitions Vice-President; and

16.1.2. the Equity Vice-President.

16.2. Only Ordinary Members shall be eligible for appointment as Appointed Office-Bearers.

16.3. Appointed Office-Bearers shall be appointed as follows:

16.3.1. The person to take office as Administrative Vice-President from 1 December shall post on the official Blackstone Society Noticeboard and noticeboards within the Law School, and shall cause to be posted on the Blackstone Society webpage, notice calling for nominations for the Appointed Office-Bearer positions.

- 16.3.2. Nominations for the positions shall be held open for at least seven days.
- 16.3.3. Nominations for the positions shall be submitted to the person to take office as Administrative Vice-President from 1 December, and shall be:
 - 16.3.3.1. in writing; and
 - 16.3.3.2. signed by the nominee.
- 16.3.4. The persons to take office as President, Administrative Vice-President, Education Vice-President, Social Vice-President, and Careers Vice-President from 1 December shall appoint nominees as the Appointed Office-Bearers.
- 16.4. Appointed Office-Bearers shall hold office from 1 December of the year of their appointment until 30 November of the subsequent year.
- 16.5. The Committee may dismiss an Appointed Office-Bearer where, in the opinion of three quarters of the members of the Committee, that Appointed Office-Bearer has:
 - 16.5.1. failed:
 - 16.5.1.1. consistently to adequately discharge the duties of that position; or
 - 16.5.1.2. to attend three consecutive Committee Meetings without providing a reasonable explanation; and
 - 16.5.2. been given at least seven days' notice of that Committee Meeting; and
 - 16.5.3. been accorded the opportunity to be present and to speak at that Committee Meeting.
- 16.6. A vacancy shall occur in the position of an Appointed Office-Bearer where that Appointed Office-Bearer:
 - 16.6.1. dies or is permanently incapacitated by mental or physical ill-health;
 - 16.6.2. resigns by notice in writing submitted to the Administrative Vice-President;
 - 16.6.3. ceases to be an Ordinary Member; or

16.6.4. is dismissed in accordance with Article 15.5.

16.7. In the event of a vacancy in the position of an Appointed Office-Bearer, a new Appointed Office-Bearer shall be appointed as follows:

16.7.1. The Administrative Vice-President shall post on the official Blackstone Society Noticeboard and noticeboards within the Law School, and shall cause to be posted on the Blackstone Society webpage, notice calling for nominations for the position.

16.7.2. Nominations for the position shall be held open for at least seven days.

16.7.3. Nominations for the position shall be submitted to the Administrative Vice-President and shall be:

16.7.3.1. in writing; and

16.7.3.2. signed by the nominee.

16.7.4. The President, Administrative Vice-President, Education Vice-President, Social Vice-President, and Careers Vice-President shall appoint a nominee as the Appointed Office-Bearer.

17. DUTIES OF OFFICE-BEARERS

17.1. In addition to the specific duties imposed by this Constitution, the Office-Bearers shall be responsible for giving effect to the Objects of the Society.

17.2. Subject to this Constitution, the duties of the Elected Office-Bearers shall be as follows:

17.2.1. President

The President shall:

17.2.1.1. direct, co-ordinate and supervise the work of the other Elected and Appointed Office-Bearers;

17.2.1.2. direct, co-ordinate and supervise the work of the Executive Portfolio Holders; and

17.2.1.3. direct the activities and manage the affairs of the Society.

17.2.2. Education Vice-President

The Education Vice-President shall:

- 17.2.2.1. assist the President in conducting the educational and academic activities of the Society;
- 17.2.2.2. assist the President in representing the interests and concerns of the Society and its Ordinary Members to:
 - 17.2.2.2.1. the Faculty of Law of the University of Western Australia;
 - 17.2.2.2.2. the student Guild and its Councils and Committees;
 - 17.2.2.2.3. (iii) the Australian Law Students' Association and its affiliated Law Student Societies; and
- 17.2.2.3. direct, co-ordinate and supervise the work of the Education Portfolio Holders.

17.2.3. Social Vice-President

The Social Vice-President shall:

- 17.2.3.1. assist the President in conducting the social activities of the Society; and
- 17.2.3.2. direct, co-ordinate and supervise the work of the Social Portfolio Holders.

17.2.4. Careers Vice-President

The Careers Vice-President shall:

- 17.2.5.1. assist the President in conducting the careers related activities of the Society;
- 17.2.5.2. assist the President in representing the interests and concerns of the Society and its Ordinary Members to:
 - 17.2.5.2.1. the legal profession in Western Australia;
 - 17.2.5.2.2. other potential employees of law graduates; and
- 17.2.5.3. direct, co-ordinate and supervise the work of the Careers Portfolio Holders.

17.2.6. Administrative Vice-President

The Administrative Vice-President shall:

- 17.2.6.1. record all proceedings of the General Meetings, Committee Meetings and Executive Meetings;
- 17.2.6.2. co-ordinate the correspondence of the Society;
- 17.2.6.3. maintain the Society's notice boards;
- 17.2.6.4. keep such accounting records as correctly record and explain the financial transactions and financial position of the Society;
- 17.2.6.5. keep the Society's accounting records in such manner as shall enable true and fair accounts of the Society to be prepared from time to time;
- 17.2.6.6. keep the Society's accounting records in such manner as shall enable true and fair accounts of the association to be conveniently and properly audited;
- 17.2.6.7. submit to Members at each Annual General Meeting accounts showing the financial position of the Society at the end of the immediately preceding financial year;
- 17.2.6.8. arrange and be responsible for the handling of petty cash;
and
- 17.2.6.9. undertake other administrative tasks as they arise.
- 17.2.7. Student Representatives (Education)
The Senior and Junior Student Representatives (Education) shall assist the Education Vice-President in fulfilling the Education Vice-President's duties.
- 17.2.8. Student Representatives (Social)
The Senior and Junior Student Representatives (Social) shall assist the Social Vice-President in fulfilling the Social Vice-President's duties.
- 17.2.9. Student Representatives (Careers)
The Senior and Junior Student Representatives (Careers) shall assist the Careers Vice-President in fulfilling the Careers Vice-President's duties.
- 17.2.10. Sport Representatives
The Sport Representatives shall assist the Social Vice-President in fulfilling the Social Vice-President's duties. The Male Sport

Representative shall organise Ordinary Members' participation in the Goyder Cup and such other sporting functions as the Committee may decide. The Female Sport Representative shall organise Ordinary Members' participation in the Strickland Cup and such other sporting functions as the Committee may decide.

17.3. Subject to this Constitution, the duties of the Appointed Office-Bearers shall be as follows:

17.3.1. Competitions Vice-President

The Competitions Vice-President shall:

17.3.1.1. direct the Society's competitions; and

17.3.1.2. direct, co-ordinate and supervise the work of the Competitions Portfolio Holders.

17.3.2. Equity Vice-President

The Equity Vice-President shall:

17.3.2.1. represent and promote the views and interests of all law students with respect to race, ethnicity, religion, gender or sexual orientation, socio-economic background, age, disability and family responsibility;

17.3.2.2. assist the President in representing the interests and views of the Society and its Ordinary Members to bodies of the Faculty of Law of the University of Western Australia that are concerned with equity;

17.3.2.3. maintain, promote and uphold appropriate standards of conduct within the Committee;

17.3.2.4. organise events to promote the inclusion of law students regardless of race, ethnicity, religion, gender or sexual orientation, socio-economic background, age, disability and family responsibility; and

17.3.2.5. receive complaints from Ordinary Members that members of the Committee, or other persons from time to time representing the Blackstone Society, or members of the Law Faculty, have behaved in an inequitable manner, and, if necessary, refer complaints to the Executive.

18. PORTFOLIO HOLDERS

18.1. The Executive Portfolio Holders shall

18.1.1. consist of:

18.1.1.1. the Design Officer;

18.1.1.2. the Information Technology Officer;

18.1.1.3. the Briefs Editor and Sub-Editors; and

18.1.1.4. such other Executive Portfolio Holders as the Executive deems necessary or convenient, and appoints; and

18.1.2. be responsible to the President and Executive.

18.2. The Education Portfolio Holders shall

18.2.1. consist of:

18.2.1.1. the Onyx Editor and Sub-Editors;

18.2.1.2. the Alternative Faculty Handbook Editor and Sub-Editors;
and

18.2.1.3. such other Education Portfolio Holders as the Education Sub-Committee necessary or convenient, and appoints; and

18.2.2. be responsible to the Education Vice-President and Education Sub-Committee.

18.3. The Social Portfolio Holders shall

18.3.1. consist of such Social Portfolio Holders as the Social Sub-Committee necessary or convenient, and appoints; and

18.3.2. be responsible to the Social Vice-President and Social Sub-Committee.

18.4. The Careers Portfolio Holders shall

18.4.1. consist of:

18.4.1.1. the Careers Handbook Editor and Sub-Editors; and

18.4.1.2. such other Careers Portfolio Holders as the Careers Sub-Committee deems necessary or convenient, and appoints; and

18.4.2. be responsible to the Careers Vice-President and Careers Sub-Committee.

18.5. The Competitions Portfolio Holders shall:

18.5.1. consist of:

18.5.1.1. the Open Mooting Co-ordinator and Organisers;

18.5.1.2. the Trial Advocacy Co-ordinator and Organisers;

18.5.1.3. the Negotiation Co-ordinator and Organisers;

18.5.1.4. the Client Interview Co-ordinator and Organisers;

18.5.1.5. the Student Paper Co-ordinator and Organisers;

18.5.1.6. the International Humanitarian Law Mooting Co-ordinator and Organisers;

18.5.1.7. the First Year Mooting Co-ordinator and Organisers;

18.5.1.8. the First Year Trial Advocacy Co-ordinator and Organisers; and

18.5.1.9. such other Competitions Portfolio Holders as the Competitions Vice-President deems necessary or convenient, and appoints; and

18.5.2. be responsible to the Competitions Vice-President.

18.6. Only Ordinary Members shall be eligible to be appointed as Portfolio Holders.

18.7. Subject to Articles 18.1.1.4, 18.2.1.3, 18.3.1, 18.4.1.2 and 18.5.1.9, Portfolio Holders may be appointed as follows:

18.7.1. The person to take office as Administrative Vice-President from 1 December shall post on the official Blackstone Society Noticeboard and noticeboards within the Law School, and shall cause to be posted on the Blackstone Society webpage, written notice calling for nominations for the Portfolio Holder positions.

- 18.7.2. Nominations for the positions shall be held open for at least seven days.
- 18.7.3. Nominations for the positions shall be submitted to the person to take office as Administrative Vice-President from 1 December and shall be:
 - 18.7.3.1. in writing; and
 - 18.7.3.2. signed by the nominee.
- 18.7.4. The persons to take office as President, Administrative Vice-President, Education Vice-President, Social Vice-President, and Careers Vice-President shall appoint nominees as Executive Portfolio Holders.
- 18.7.5. The persons to take office as President, Administrative Vice-President, and Education Vice-President shall appoint nominees as Education Portfolio Holders.
- 18.7.6. The persons to take office as President, Administrative Vice-President, and Social Vice-President shall appoint nominees as Social Portfolio Holders.
- 18.7.7. The persons to take office as President, Administrative Vice-President, and Careers Vice-President shall appoint nominees as Careers Portfolio Holders.
- 18.7.8. The persons to take office as President, Administrative Vice-President, and Competitions Vice-President shall appoint nominees as Competitions Portfolio Holders.
- 18.7.9. The Portfolio Holders shall hold office from 1 December of the year of their appointment until 30 November of the subsequent year.
- 18.8. Where it is the opinion of the Executive or the Sub-Committee, as the case may be, to which a Portfolio Holder is responsible, that the Portfolio Holder has consistently failed to adequately discharge the duties of that position, then the Executive or the Sub-Committee to which the Portfolio Holder is responsible may dismiss the Portfolio Holder.

19. PROXIES

- 19.1. An Ordinary Member may authorise in writing another Ordinary Member to attend, and vote on his or her behalf in, any Meeting.
- 19.2. A person may only attend, and vote in, a Meeting on behalf of another if he or she is otherwise eligible to attend and vote in that Meeting.
- 19.3. The written authorisation must be conveyed by the authorisor to the Office-Bearer presiding at that Meeting.

20. FINANCE

- 20.1. The financial year of the Society shall be the period commencing on 1 July and ending on 30 June of the following year.
- 20.2. The Administrative Vice-President shall be responsible for the receipt of all monies paid to the Society and shall issue receipts for those monies in the name of the Society.
- 20.3. Any two members of the Executive may sign cheques and forms of authority for the payment of funds of the Society.

21. REGISTER AND RECORDS

- 21.1. The Administrative Vice-President shall keep and maintain a current copy of the Constitution in the Closed Reserve of the Beasley Library and on the Society's webpage.
- 21.2. The Administrative Vice-President shall keep and maintain a Register of the residential or postal addresses of:
 - 21.2.1. Members;
 - 21.2.2. Office-Bearers;
 - 21.2.3. Portfolio Holders; and
 - 21.2.4. all persons who are entitled to use the Common Seal.
- 21.3. The Administrative Vice-President shall, at any reasonable time and without charge, make the Constitution and the Register available for inspection by Members.

- 21.4. A Member inspecting the Constitution or the Register may make a copy of, or take an extract from, the Constitution or the Register, but shall have no right to remove the documents for that purpose.
- 21.5. The Administrative Vice-President shall be responsible for the custody of all books, documents, records, registers and securities of the Society.
- 21.6. The Administrative Vice-President shall, at any reasonable time and without charge, make available for inspection by Members the documents, records and securities of the Society.

22. COMMON SEAL

- 22.1. The Society shall have a Common Seal on which its corporate name appears in legible characters.
- 22.2. Unless the Executive decides otherwise, the Administrative Vice-President shall have custody of the Common Seal.
- 22.3. The Common Seal shall not be used without the express authority of the Executive.
- 22.4. The affixing of the Common Seal shall be witnessed by any two members of the Executive.

23. AMENDMENT OF THIS CONSTITUTION

- 23.1. Any five Ordinary Members may, at least five days before a General Meeting, submit to the Administrative Vice-President a written request, signed by them, specifying their intention to propose a resolution to amend this Constitution and the particulars of that proposed resolution.
- 23.2. This Constitution may be amended as follows:
 - 23.2.1. A resolution to amend this Constitution shall be passed by the affirmative vote of at least threequarters of the Ordinary Members present and voting at a General Meeting, decided on a show of hands.
 - 23.2.2. Within one month of the passing of a resolution in accordance with Article 21.2.1, the Administrative Vice-President shall lodge with the relevant statutory authority:

- 23.2.2.1. notice of the resolution setting out particulars of the amendment to this Constitution; and
- 23.2.2.2. a certificate, signed by the officer presiding at the General Meeting, certifying that the resolution was duly passed and that the Constitution so amended conforms with the requirements of the *Associations Incorporation Act 1987* (WA).

24. DISSOLUTION

Any property remaining upon the winding up or dissolution of the Society, after satisfaction of all the Society's debts and liabilities, shall not be paid or distributed among the Members but shall be given or transferred to another association incorporated under the *Associations Incorporation Act 1987* (WA) that:

- 24.1. has similar objects;
- 24.2. is not carried out for the purposes of profit or gain to its individual members; and
- 24.3. is approved by resolution of the Society in General Meeting.